

**REQUEST FOR QUOTATION FOR THE
PROCUREMENT OF FOOD SERVICE TABLEWARE FOR USE
OF THE PHILIPPINE EMBASSY IN CANBERRA**

1. The Philippine Embassy in Canberra, through the authorized appropriations under the General Appropriations Act, intends to apply the sum of Four Thousand Two Hundred Australian Dollars (A\$ 4,200.00) only, being the Approved Budget for the Contract (ABC) for payment under the contract for the procurement of food service tableware for use of the Philippine Embassy in Canberra.
2. The Philippine Embassy in Canberra Bids and Awards Committee (BAC) now invites submission of quotations for the aforementioned procurement, described as follows:

Specifications / Requirements	Approved Budget for the Contract (ABC)
Purchase of Food Service Tableware with the following specifications/requirements: 1) Cutlery set ● 5 doz. Dinner Forks ● 5 doz. Dinner Spoons ● 5 doz. Dinner Knives ● 5 doz. Coffee Spoons ● 5 doz. Pastry Forks ● 5 doz. Soup Spoons 2) 8 pcs. Serving Platter 3) 2 pcs. Salad Bowls 4) 12 pcs. Serving Spoon 5) 4 pcs. Serving Forks 6) 12 pcs. Serving Tongs 7) 4 pcs. Pitchers 8) 4 doz. Water Glasses 9) 4 doz. Red Wine Glasses 10) 6 pcs. Cutlery Trays	A\$ 4,200.00 <i>All quotes must be inclusive of GST and shipping/ delivery fees, if any</i>

3. Quotations must be submitted to the Philippine Embassy in Canberra BAC Secretariat Office **on or before 14 November 2025** located at 1 Moonah Place, Yarralumla ACT 2600 or email address: cbrpe@philembassy.org.au.
4. The Philippine Embassy reserves the right to accept or reject any quotations, and to reject all quotations at any time prior to contract award, without incurring any liability to the affected supplier(s)/contractor(s).
5. For further information, please contact:

BAC Secretariat
Philippine Embassy in Canberra
1 Moonah Place, Yarralumla ACT 2600
Tel. No.: (02) 6273-2535
Email Address: cbrpe@philembassy.org.au


RAINIER J. CASIS
BAC Chairperson

Canberra, 06 November 2025