REQUEST FOR QUOTATION
FOR THE PROCUREMENT OF THE MAINTENANCE OF FIRE INDICATOR PANELS AND FIRE EQUIPMENT OF THE PHILIPPINE EMBASSY IN CANBERRA FOR THE YEAR 2027

1. The Philippine Embassy in Canberra, through the authorized appropriations under the General Appropriations Act, intends to apply the sum of Two Thousand Australian Dollars (A$2,000.00) only, being the Approved Budget for the Contract (ABC) for the procurement of the maintenance of the fire indicator panels and fire extinguishers of the Philippine Embassy in Canberra for the year 2027.

2. The Philippine Embassy in Canberra Bids and Awards Committee (BAC) now invites submission of quotations for the aforementioned procurement, described as follows:

Requirements / Specifications	Approved Budget for the Contract
A. Monthly Inspection and Maintenance of Fire Indicator Panels: - Monthly inspection, testing and maintenance for two (2) fire indicator panels, covering January to December 2027 (twelve (12) scheduled inspections/tests per panel). **B. Monthly Inspection and Maintenance of Fire Equipment (Eight (8) Fire Extinguishers):** - Monthly inspection and maintenance of eight (8) fire extinguishers. - Updating and maintenance of fire equipment asset register, as necessary. *All quotations must be inclusive of GST and any applicable costs for servicing, installation, delivery and pick-up.*	A$2,000.00

3. Quotations must be submitted to the Philippine Embassy in Canberra BAC Secretariat Office **on or before 24 November 2026** located at 1 Moonah Place Yarralumla ACT 2600 or email address bac.secretariat@philembassy.org.au.

4. The Philippine Embassy reserves the right to accept or reject any quotations, and to reject all quotations at any time prior to contract award, without incurring any liability to the affected supplier(s)/contractor(s).

5. For further information, please contact:

BAC Secretariat
Philippine Embassy in Canberra
1 Moonah Place Yarralumla, ACT 2600
Tel. No. (02) 6273 2535
Email address: bac.secretariat@philembassy.org.au

SHEILA MARIE C. TARIO
BAC Chairperson

Canberra, 16 November 2026