

**REQUEST FOR QUOTATION
FOR MAINTENANCE, HOSTING, UPGRADING AND UPDATING OF WEBSITE,
CLOUD SERVICES, AND OFFICIAL “PHILEMBASSY” EMAIL ADDRESSES,
OF THE PHILIPPINE EMBASSY IN CANBERRA FOR THE PERIOD
JANUARY TO DECEMBER 2026**

1. The Philippine Embassy in Canberra, through the authorized appropriations under the General Appropriations Act, intends to apply the sum of Twenty-One Thousand Australian Dollars (A\$21,000.00) only, being the Approved Budget for the Contract (ABC) for payments under the contract for the maintenance, hosting, upgrading and updating of website, cloud services, and official “*philembassy*” email addresses of the Philippine Embassy in Canberra for the period January to December 2026.
2. The Philippine Embassy in Canberra Bids and Awards Committee (BAC) now invites submission of quotations for the aforementioned procurement, described as follows:

Specifications	Approved Budget for the Contract
Maintenance, hosting, upgrading and updating of the following for the period January to December 2026: <ol style="list-style-type: none"> 1. Embassy website www.philembassy.org.au 2. Cultural Gallery website cultural.philembassy.org.au 3. Official “<i>philembassy</i>” email addresses and the Embassy’s google workspace <p><i>All quotes must be inclusive of GST</i></p>	A\$21,000.00

3. Quotations must be submitted to the Philippine Embassy in Canberra BAC Secretariat Office **on or before 20 November 2025** located at 1 Moonah Place Yarralumla ACT 2600 or email address cbrpe@philembassy.org.au.
4. The Philippine Embassy reserves the right to accept or reject any quotations, and to reject all quotations at any time prior to contract award, without incurring any liability to the affected supplier(s)/contractor(s).
5. For further information, please contact:

BAC Secretariat
Philippine Embassy in Canberra
1 Moonah Place Yarralumla, ACT 2600
Tel. No. (02) 6273 2535
Email address: cbrpe@philembassy.org.au


RAINIER J. CASIS
 BAC Chairperson