

**REQUEST FOR QUOTATION  
FOR THE LEASE OF ICT EQUIPMENT (DESKTOP PC) FOR USE OF  
THE PHILIPPINE EMBASSY IN CANBERRA FOR THE PERIOD  
10 JANUARY 2026 TO 09 JANUARY 2027**

1. The Philippine Embassy in Canberra, through the authorized appropriations under the General Appropriations Act, intends to apply the sum of Thirty-Six Thousand Australian Dollars (A\$36,000.00) only, being the Approved Budget for the Contract (ABC) for payments under the contract for the lease of ICT equipment (desktop PCs) for use of the Philippine Embassy in Canberra for the period 10 January 2026 to 09 January 2027.
2. The Philippine Embassy in Canberra Bids and Awards Committee (BAC) now invites submission of quotations for the aforementioned procurement, described as follows:

| Specifications                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Approved Budget for the Contract |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|
| <p>Lease of seventeen (17) units of Desktop PCs with the following specifications:</p> <ul style="list-style-type: none"><li>• Sixteen (16) units All in One Desktop PC Core i5 9<sup>th</sup> Gen, 16GB RAM, 256GB SSD, DVD-RW, WiFi, pre-installed with Windows 11 and Office 2024 Professional Plus, with optical mouse and keyboard; and</li><li>• One (1) set Desktop PC, Core i5 12<sup>th</sup> Gen, 16GB DDR4, 512GB SSD, DVD-RW, WiFi, pre-installed with Windows 11 and Office 2024 Professional Plus, with optical mouse and keyboard.</li></ul> <p><i>All quotes must be inclusive of GST, delivery and installation.</i></p> | <p>A\$36,000.00</p>              |

3. Quotations must be submitted to the Philippine Embassy in Canberra BAC Secretariat Office located at 1 Moonah Place Yarralumla ACT 2600 or email address [cbrpe@philembassy.org.au](mailto:cbrpe@philembassy.org.au) on or before **20 November 2025**.
4. The Philippine Embassy reserves the right to accept or reject any quotations, and to reject all quotations at any time prior to contract award, without incurring any liability to the affected supplier(s)/contractor(s).
5. For further information, please contact:

BAC Secretariat  
Philippine Embassy in Canberra  
1 Moonah Place Yarralumla, ACT 2600  
Tel. No. (02) 6273 2535  
Email address: [cbrpe@philembassy.org.au](mailto:cbrpe@philembassy.org.au)

  
**RAINIER J. CASIS**  
BAC Chairperson

Canberra, 12 November 2025